

# Radicalisation RISK ASSESSMENT

<b>RISK ASSESSMENT OF: Whole School</b>	<b>Assessment by: Deputy Head teacher :</b> <b>Head teacher:</b>	<b>Date:</b> <b>Date</b>
<b>Establishment: Imam Zakariya Primary</b>	<b>Chair of Governors:</b>	<b>Date:01/09/17</b>
<b>Review Date: usually annually or earlier if conditions change</b>		

RISK RATING	ACTION REQUIRED
<b>VERY HIGH (VH) Strong likelihood of fatality/serious injury occurring</b>	<b>The activity must not take place at all.</b> Identify further controls to reduce the risk rating.
<b>HIGH (H) Possibility of fatality/serious injury occurring</b>	Identify further controls to reduce the risk rating.
<b>MEDIUM (M) Possibility of significant injury or over 3 day absence occurring</b>	Consider risk against the benefit if is it not possible to lower the risk rating.
<b>LOW (L) Possibility of minor injury only</b>	No further action required

Vulnerability/Risk Area/Hazard	Who is at risk?	Risk Rating	Action taken to mitigate risk/or measures already in place	Additional Control Measures to consider	Risk Rating (After Control Measures)	Action by who	Action by when	Date Action completed
<b>Leadership</b> Do the following people have a good understanding of their own and institutional responsibilities in relation to the Prevent Duty? <ul style="list-style-type: none"> <li>Committee</li> <li>SLT (L+M)</li> <li>Staff</li> <li>Safeguarding Team</li> </ul>	<ul style="list-style-type: none"> <li>SMB</li> <li>SLT</li> <li>Staff</li> <li>Pupils</li> <li>Other (volunteers, parents, visitors and contractors)</li> </ul>	Medium	<ul style="list-style-type: none"> <li>SMB                             <ul style="list-style-type: none"> <li>Received training from Mr. Saleem on Independent Schools Standards and associated responsibilities</li> </ul> </li> <li>SLT/Staff                             <ul style="list-style-type: none"> <li>Received training from Newham prevent team on Dec 2016</li> </ul> </li> </ul>	Further training needed for SLT on <ul style="list-style-type: none"> <li>Amending school policies</li> </ul>	Low	SLT	September 2017-Mar 2018	19 <sup>th</sup> Feb 2018  Nov-Dec 2017

			<ul style="list-style-type: none"> <li>- Conducted online refresher Channel training every year</li> </ul> <p>Staff</p> <ul style="list-style-type: none"> <li>- Have been provided with</li> <li>-</li> <li>-</li> <li>- Child Protection, Risk Assessment and Anti-Radicalisation policies</li> <li>- Staff have undertaken Safeguarding L2 training</li> <li>- As well as a mini test- as to ensure they understand the course material and policies</li> </ul> <p>Safeguarding Team</p> <ul style="list-style-type: none"> <li>- Have met with Newham Prevent Team and are in continual communication in regards to training and new guidance/legislation</li> <li>- Our school has excellent relationship with local Authority LADO</li> <li>- Attend refresher Multi Agency Safeguarding training</li> </ul>					Sept 2018
								June 2017
<p><b>Partnership</b></p> <p>1) Is there engagement between the school and Newham Prevent Team</p>	<ul style="list-style-type: none"> <li>• SLT</li> <li>• Staff</li> <li>• Pupils</li> </ul>	Medium	1) The school has regular communication with Newham Prevent Team. They have provided school with training	Further training needed for Safeguarding Officer <ul style="list-style-type: none"> <li>• New guidance</li> </ul>	Low	SLT DSLs	September 2016 and on going	

<p>or other relevant authorities? 2) Has the school identified a SPOC in relation to Prevent?</p>	<ul style="list-style-type: none"> <li>Other (volunteers, parents, visitors and contractors)</li> </ul>		<p>and assemblies. In particular, extremism,</p> <p>2) Local Prevent team holding assembly with our pupils</p> <p>3) The school's Safeguarding Lead has identified <b>Newham's</b></p> <p>4) <b>Multi-Agency Support Hub (MASH)</b> as the Single Point of Contact in relation to Prevent referrals.</p> <p>4) Our school's DSL has been approached by LADO to be part of Nationwide Safeguarding Hub</p>	<ul style="list-style-type: none"> <li>Changes to procedures</li> <li>Amending policies</li> </ul>				<p>March 2017</p> <p>9<sup>th</sup> March 2018</p>
<p><b>Staff</b> Do all staff have sufficient knowledge and confidence to: 1) exemplify and promote Fundamental British Values through their management of and teaching to pupils 2) Understand factors that make people vulnerable to being drawn into terrorism?</p>	<ul style="list-style-type: none"> <li>SLT</li> <li>Staff</li> <li>Pupils</li> <li>Other (volunteers parents, visitors and contractors)</li> </ul>	High	<ul style="list-style-type: none"> <li>All staff have received the school's SMSC and FBV Policy.</li> <li>Local Prevent Team have delivered training on extremism and radicalisation (2014 and refresher 2016)</li> <li>All staff have undertaken online Channel and FGM training as well as Level 2 Safeguarding training</li> </ul>	<p>Staff to receive training on the following:</p> <ul style="list-style-type: none"> <li>Promoting FBV in the classroom</li> <li>How to challenge extremist ideas</li> </ul> <p>The Islamic Studies Department should lead on this training in lessons and assembly</p>	Low	SLT to deliver training to staff	September 2016- Date	<p>Ongoing reminders in staff meetings, Plans</p> <p>Nov 2017- Date Safeguarding – Jan 2018</p>

<p>3) challenge extremist ideas? 4) report cases of concern to the relevant person?</p>			<ul style="list-style-type: none"> <li>All staff have been given the school's Anti-Radicalisation Policy which details the procedure for reporting cases of concern.</li> </ul>					<p>Sept 2017</p>
<p><b><u>Welfare, Pastoral and Chaplaincy Support</u></b> 1) Are there adequate arrangements and resources in place to provide pastoral care and support for pupils?</p>	<ul style="list-style-type: none"> <li>Staff</li> <li>Pupil</li> <li>Other (volunteers, parents, visitors and contractors)</li> </ul>	<p>Low</p>	<p>Teachers provide mentoring support with assistance from SLT. Pupils are aware of who to speak to if they had an issues or concerns Our school has open door policy for pupils can speak to any member of the SLT if they had any concerns</p>	<p>Assemblies School display at the school 's entrance with all the contact details of DSL and LADO</p>	<p>Low</p>	<p>SLT DSL</p>	<p>September 2016</p>	<p>On going</p>
<p><b><u>Speakers and Events</u></b> 1) Is there an effective policy for managing external speakers? 2) Is there a policy for managing on-site events (such as charity or fund raising events)</p>	<ul style="list-style-type: none"> <li>Committee</li> <li>SLT</li> <li>Staff</li> <li>Pupils</li> <li>Other (volunteers, parents, visitors and contractors)</li> </ul>	<p>Medium</p>	<p>The school has an external speaker's policy which details procedures for inviting speakers to visit the school. It includes requiring visitors to sign a declaration agreeing to promote and not undermine the school's ethos which incorporates FBV. The school only allows certain charities e.g. Cancer research, British Heart Foundation for fund raising events to run during</p>	<p>NA</p>	<p>Low</p>	<p>NA</p>	<p>SLT</p>	<p>NA</p>

			<p>school hours( pupils will have a time limit i.e weeks to raise funds and then then invite the charity to give them the funds.</p> <p>Also, speeches and presentations are monitored before (speakers are asked for materials before the delivery as to be vetted as well as from point of delivery</p> <p>Visitors policy in place</p>					
<p><b>Safety Online</b></p> <p>1) Does the school have a policy relating to E-Safety and does it contain specific reference to the Prevent Duty?</p> <p>2) Does the school employ filtering/firewall systems to prevent staff/pupils/visitors from accessing extremist material?</p>	<p>T</p> <ul style="list-style-type: none"> <li>• SMB</li> <li>• Staff</li> <li>• Pupils</li> <li>• Other (volunteers , parents, visitors and contractors</li> </ul>	High	<p>The school's E-safety policy details measures in place to safeguard users. This includes the use of filtering and firewall system to cover the use of internet services in the school this is monitored by our ICT manager</p>	<p>Continuous reminder to pupils about E-Safety and monitoring pupils when on line</p>	Low	<p>SLT to update its e-safety policy to ensure reference is made to Prevent Duties</p>	<p>Sept 2017</p>	<p>On going reminders in lesson, assemblies</p>
<p><b>Prayer Facilities</b></p> <p>1) Does the school have its own prayer facility or are students required to pray in a public mosque?</p> <p>2) Is there adequate management and supervision during prayer events?</p> <p>3) Does the school conduct its own Friday prayers or are students</p>	<ul style="list-style-type: none"> <li>• SMB</li> <li>• SLT</li> <li>• Staff</li> <li>• Pupils</li> <li>• Other (volunteers , parents, visitors and contractors</li> </ul>	Medium	<p>The school has its own prayer space which cannot be used by the public. During lunch and prayer times, at least 2 members of staff are present in the hall to supervise prayer.</p> <p>For Friday prayers, members of the public are allowed to use designated school areas for prayer. This area and safety</p>	NA	Low	NA	NA	NA

<p>required to attend a mosque? 4) Does the school have an effective policy on dealing with Friday sermons?</p>			<p>procedures are detailed in our security policy.</p> <p>Students are required to listen to Friday sermons delivered in the mosque through loudspeakers in the school. The mosque informs the school of speakers delivering the sermon prior to Fridays. As sermons are delivered through speakers, SLT/Staff will turn off speakers if inappropriate content (such as that which contravenes the school's ethos and promotion of FBV) is being delivered in sermon.</p>					
<p><b>School Security</b> 1) Are there effective arrangements in place to manage access to the school site by visitors? 2) Is there a policy of wearing school ID badges? 3) Are there dangerous substances kept on the school site? How are they managed? 4) Is there a policy covering the distribution of leaflets (including electronic) or other publicising material?</p>	<ul style="list-style-type: none"> <li>• SLM</li> <li>• SLT</li> <li>• Staff</li> <li>• Pupils</li> <li>• Other (volunteers, parents, visitors and contractors)</li> </ul>	<p>Medium</p>	<p>The school's visitor and risk assessments policy set clear procedures for managing visitors to the school which include the wearing of visible ID badges.</p> <p>Harmful chemicals are sometimes used for science experiments. These substances and other cleaning elements are kept in locked cupboards.</p> <p>A general Centre policy exists on the distribution of leaflets. No promotional material is allowed without prior written permission from Mosque Committee (SMB)</p>	<p>The school has signs up instructing visitors not to put up posters or distribute leaflets without the SMB knowledge or authority</p> <p>Caretakers to always ensure that all chemicals are locked away after use.</p>	<p>Low</p>	<p>SLT to devise a policy on leaflet distribution and circulate to all users of premises by <b>April 2018</b></p>	<p>September 2016</p>	<p>Sept 17 and on going</p>

<p><b><u>Safeguarding of Pupils</u></b></p> <p>1) Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies?</p> <p>2) Have safeguarding staff received additional training relating to the Prevent Duty and the handling and making of referrals?</p> <p>3) Does the school utilise Channel as a support mechanism in cases of extremism and radicalisation?</p>	<ul style="list-style-type: none"> <li>● SLT and SMB</li> <li>● Staff</li> <li>● Pupils</li> <li>● Other (volunteers , parents, visitors and contractors)</li> </ul>	Medium /Low	<p>The school's Safeguarding policy as well as extremism and radicalisation policies detail arrangements for managing incidents related to extremism and radicalisation. Safeguarding staff have received training on Prevent, including how to make referrals.</p> <p>The school liaises with LADO and Newham Prevent Officer to provide guidance on support services. The Multi-Agency Support Hub (MASH) is the LA body which deals with referrals and support.</p>	NA	Low	NA	NA	NA
<p><b><u>Communications</u></b></p> <p>1) Is the school's DS Lead and their role widely known across the school?</p> <p>2) Are staff made aware of their Prevent Duty, current risks and appropriate activities in this locality</p>	<ul style="list-style-type: none"> <li>● SLT</li> <li>● Staff</li> <li>● Pupils</li> <li>● Other (volunteers , parents, visitors and contractors)</li> </ul>	Medium	<p>All staff have received training from Newham Prevent Team on Prevent and particular risks associated with it. All staff undertake online refresher Channel training</p>	Staff to be given questioner on Prevent by April 2018	Low	SLT	September 2016	On going
<p><b><u>Incident Management</u></b></p> <p>1) Does the school have a critical incident management plan which is capable of dealing with terrorist related issues?</p> <p>2) Is there a suitably trained and informed</p>	<ul style="list-style-type: none"> <li>● L+M</li> <li>● Staff</li> <li>● Pupils</li> <li>● Other (volunteers , parents,</li> </ul>	Medium	<p>The schools Critical Incident Policy (standalone) details arrangements for dealing with significant incidents.</p>	<p>SLT need to organise a drill for school- 1<sup>st</sup> drill – March 2018</p> <p>Appoint a member from Staff as a critical incident officer by the 28<sup>th</sup> March 2018,</p>	Low	<b>SLT to update policy</b>	September 2017	March 2018

<p>person identified to lead on such an incident</p> <p>3) Does the school have effective arrangements in place to identify and respond to tensions on or off the school site which might impact student/staff safety and vulnerability?</p>	<p>visitors and contractors</p> <ul style="list-style-type: none"> <li>Public</li> </ul>			He/she need to attend appropriate training				
<p><b>Staff Recruitment</b></p> <p>1) Are there effective arrangements in place for Safer Recruitment?</p> <p>2) Are there procedures for monitoring the effectiveness of Safer Recruitment process?</p> <p>3) Does the school have a policy on dealing with staff radicalisation and extremism?</p>	<ul style="list-style-type: none"> <li>SMB</li> <li>SLT</li> <li>Staff</li> <li>Pupils</li> <li>Other (volunteers, parents, visitors and contractors)</li> </ul>	High	<p>The school's Safer Recruitment Policy details procedures for the vetting and checking of staff credentials, including such checks as DBS and, disqualification by association where oversees checks applicable.</p> <p>SLT monitor the effectiveness of the policy.</p>	<p>The school's staff responsibility policy needs to include details for managing staff radicalisation and extremism.</p>	Low	SLT to update policy	October 2017	On going
<p><b>Contractors and Volunteers</b></p> <p>1) Does awareness training extend to sub-contractors and volunteers?</p> <p>2) Are sub-contractors/volunteers vetted and risk assessed?</p>	<ul style="list-style-type: none"> <li>SMB</li> <li>Staff</li> <li>Pupils</li> <li>Other (volunteers, parents, visitors and contractors)</li> </ul>	Medium	<p>Volunteers are managed through the schools' recruitment procedure volunteers are briefed on their safeguarding responsibilities which now includes the Prevent Duty</p>	<p>The school may need to include risk assessing sub-contractors as part of its normal risk assessment policy.</p> <p>All volunteers have to do online Channel training</p>	Low	SLT to investigate the possibility of including sub-contractors into risk assessment policy	September 2017	Sept 2017



<b>DATE OF REVIEW:</b> 01/09/2017 <b>Next review Date</b> May 2018	<b>COMMENTS:</b> <i>Record any comments reviewer wishes to make, including recommendations for future reviews</i>
---	--

